

**Sent: 27/03/2020**

Dear Sir, dear Madam, dear parents,

The French International School of Vilnius extends the closure of its premises until April 13<sup>th</sup>, 2020. Educational continuity through distance learning continues.

The second week of distance learning ends and some families wonder about the procedures that have been put in place.

We would like to **better inform you about our work choices**, which have been made by consulting expert trainers in e-learning and with the AEFÉ teaching teams who are specialists in this subject.

All the schools belonging to the AEFÉ network of French lycées abroad and also the schools in France follow these recommendations and are regularly accompanied by experienced pedagogical consultants.

E-learning cannot be understood as a "home school" with the same number of hours with pupils as in class. The number of hours of focusing in front of a screen, by themselves, regardless of the age of your child cannot exceed short sessions of 40 minutes. These "zoom" sessions or video capsules should alternate with working independently, which then brings joint or individual corrections and markings.

This is the choice that was made this week. Here is the detail below:

### **In Middle and high school**

The students work live with their teachers and classmate, using the application Zoom, every morning of the week between 8:30 am and 12:30 pm (A maximum of four sessions in full classes or groups) Attendance is mandatory

From now on, an hour for Study Hall will be systematically offered once a week with the head teacher to respond to the students' worries and adapt the workload thanks to students' feedback.

From April 3<sup>rd</sup>, parents will also be able to participate in a meeting organized on a 30-minute window every Friday between 1:30 p.m. and 4:30 p.m. by the main teacher to ask questions and keep in touch.

**A particular effort is put on Foreign Languages** as the timetables are refined (lessons with the whole class, lessons in small group course and tutoring)

Aside from these moments with the teachers, the student is alone in front of his work and the exchanges are made through the Pronote platform, with a complement from other supports (drive, padlet, mail ...), according to the needs and specificities of the subjects.

The teaching teams work with education experts to provide excellence in distance education (Meetings by disciplinary field with AEFÉ Trainers twice a month for example).

In addition, the LIFV educational team is aware of the difficulty that families can encounter in helping their child's learning (especially for the youngest). From this end of the week, two systems will be put in place to better support you:

1- **Videoconference Zoom between the head teacher and the parents who need it:** Friday, between 13:30 and 16:30. (or other day decided by the teacher in consultation with you).

You will be able to ask all the questions you want about the way the week progresses and its organization and discuss all the topics you want. The management team will regularly try to be present at some of these meetings, if possible.

A schedule will be sent to inform you of the hours of this parent/teacher meeting on Zoom.

2- **Creation of a help group between parents**, through the Microsoft Teams platform.

The objective is to create exchanges between parents so that you have quick answers between French speakers and who can help in understanding the instructions to non-French speakers, or those who have a better grasp of the computer tools ... This initiative is also there to strengthen our community, to create links, so that all parents are helped in this new form of schooling. An explanatory letter on the organization of this platform between parents will be sent to you as soon as possible.

Finally, we remind you that **the LIFV Administration can be reached**, as usual, every day from 8:30 am to 4:30 pm at the usual numbers.

**Rest assured, dear parents, that the entire educational team is mobilized to ensure the upholding and quality of our educational services.**

**Take care of yourself and your loved ones.**

Best regards,  
The Management Team